

## Streamworks Shipping and Receiving Guidelines

## All Streamworks deliveries should be sent to:

3640 Pheasant Ridge Dr. NE Blaine, MN 55449

Standard receiving hours: Monday thru Friday, 7:00 a.m. to 5:00 p.m.

After-hours or weekend deliveries are by appointment only and must be scheduled with your Streamworks representative at least one day in advance of delivery.

## All deliveries must include:

- 1) A packing slip with all materials/products listed,
- 2) Quantity for each item received
- An "Attention To" line (Streamworks contact name) 3)
- The client name (who the product is from/for) 4)

Deliveries without the all of the above information included may be rejected

Any questions please call our main line at 651.486.0252 and ask to speak with our shipping department or contact your Streamworks representative